

# DEPARTMENT OF LIFELONG LEARNING

## SYLLABUS FOR THE SESSION 2026-2027

### SIX MONTHS CERTIFICATE COURSE IN BEAUTY CULTURE



### GURU NANAK DEV UNIVERSITY, AMRITSAR

The **Certificate Course in Beauty Culture (six month)** is being conducted under the **Department of Lifelong Learning, Guru Nanak Dev University, Amritsar**. The course is of **six months' duration**, and the examination is conducted **once at the end of the academic session**. After successful completion of the course and passing the final examination, a candidate shall be awarded the **Certificate in Beauty Culture** by the Department of Lifelong Learning, Guru Nanak Dev University.

#### Note:

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**Six Month Certificate Course in Beauty Culture (Session: 2026-27)**  
**Department of Lifelong Learning, Guru Nanak Dev University, Amritsar**

**PROGRAMME OBJECTIVES**

- Develop skills in makeup artistry, covering day and evening makeup applications.
- Train students in advanced hair care practices including cutting, styling and chemical treatments.
- Develop practical skills in hair removal techniques such as waxing and threading for different skin types.
- Enhance understanding of different skin and hair types along with suitable treatment methods.
- Promote high standards of hygiene, sanitation and safe handling of beauty equipment and products.
- Develop effective communication and client consultation skills for professional service delivery.

**PROGRAMME OUTCOMES**

After successful completion of this course, learners will be able to:

- Apply makeup techniques for various occasions including fashion makeup.
- Execute hair styling and basic chemical services efficiently.
- Perform waxing and threading services safely and professionally.
- Analyze skin and hair conditions and recommend suitable treatments.
- Maintain professional hygiene and safety standards in a salon environment.
- Use advanced cosmetology tools and products effectively.
- Establish and manage their own beauty salon or work as a freelance cosmetologist.

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**ORDINANCES**

**1. Duration of Course:**

- a) Duration of the Course shall be Six Months. Examination will be held once at the end of course after six months as per GNDU schedule.

**2. Eligibility:**

- a) Only for Girls.
- b) The candidate who has passed 10<sup>th</sup> Class examination with minimum 35% marks.

**3. Mode of Admission:**

- a) The admission will be made by a committee constituted by the Worthy Vice-Chancellor strictly on the basis of the merit of the candidates in 10<sup>th</sup> class.
- b) If any of the admitted student remains absent consecutively for fifteen days without prior information and permission of heading authority from the commencement of the course, the name of such candidate shall be struck off from the rolls of the department and the next candidate on the waiting list in order of merit of the respective course shall be admitted in his/her place with the permission of the Director of the department.

**4. Attendance Instructions:**

- a) The students admitted to One Year Diploma/Six Month Certificate Courses, who remain absent consecutively for 15 working days during the duration of the course without any information to the department their name(s) shall be struck off from rolls of the department with the permission of Dean Academic Affairs.
- b) The students admitted in One Year Diploma, if they attain less than 25% of the total attendance in six months their name(s) shall be struck off from rolls of the department with the permission of Dean Academic Affairs.
- c) The students admitted in six-month certificate courses, if they attain less than 25% of total attendance in three months, the name(s) of such students shall be struck off from rolls of the department with the permission of Dean Academic Affairs.
- d) Attended not less than 75% of the full course of lectures delivered and practical arranged for the class.
- e) The Director of the department shall have the power to condone shortage of lectures in each paper up to 15% of total taken separately.

**5. Fees:**

According to the schedule, every candidate shall pay such fees to the university, as per university rules.

**6. General Instructions:**

- a. He/ She bears good moral character.
- b. The examination shall be held in accordance with the syllabus prescribed by Department from time to time.
- c. The examination shall consist of Practical and Exhibit Display.
- d. The Practical paper shall be set by examiner on the spot.
- e. The medium of instruction/examination shall be English/Punjabi/Hindi in general.

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- f. The marks of exhibit display shall be based on House Test and performance of the students.
- g. The marks of exhibit display shall be submitted to the Director of the Department fifteen days before the commencement of the examination.
- h. Minimum number of marks required to pass the examination shall be 35% in each Practical/Exhibit Display separately.
- i. If the candidate Absent/Fails in one or more Practical Examination her result shall be declared Fail.
- j. The result shall be declared and published by the Department.
- k. The successful candidates shall be awarded division according to the following criteria: -
  - i. Those who obtain 60% or more marks – First division.
  - ii. Those who obtain 50% or more but less than 60% marks – Second Division
  - iii. Those who obtain 35% or more marks but less than 50% - Third Division
- l. Each successful candidate shall be awarded a Certificate Signed by the Director of the Department showing the division and the Aggregate Marks obtained.
- m. Fee for issuing of duplicate certificate shall be decided from time to time by the approval of the worthy Vice-Chancellor.

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**CRITERIA FOR ADMISSION**

The Committee makes the following recommendations after deliberations:

<b>1.</b>	<b>Name of the Course</b>	<b>Certificate Course in Beauty Culture</b>		
<b>2.</b>	<b>Duration</b>	Six Months		
<b>3.</b>	<b>Commencement of Course</b>	July & January Every Year		
<b>4.</b>	<b>Eligibility</b>	10 <sup>th</sup> pass Girls Candidates from any recognized board.		
<b>5.</b>	<b>Venue</b>	Department of Lifelong Learning, Guru Nanak Dev University, Amritsar.		
<b>6.</b>	<b>No. of Seats</b>	40 seats		
<b>7.</b>	<b>Mode of Admission</b>	<p>(i) The admission will be made by a committee duly constituted by the worthy Vice-Chancellor strictly on the basis of the merit of the candidates in 10<sup>th</sup>.</p> <p>(ii) If any of the admitted student remains absent consecutively for fifteen days without prior information and permission of the heading authority, his/her name shall be struck off from the rolls of the Department and the next candidate on the waiting list in order of merit of the respective course shall be admitted in his/her place with the permission of the Director of the Department.</p>		
<b>8.</b>	<b>Fee Structure</b>	<b>Rs.13150/-</b>		
	<b>Total Fee (July 2025 – December 2025) (January 2026- June 2026)</b>	Rs.13150/ which includes: - (To be deposited at the time of Admission) Admission Fee = Rs. 2200/- Examination Fee = Rs.1400/- Tuition Fee: Rs. 1550x6 Months = Rs.9300/- Identity Card Fee = Rs.250/-		
<b>9.</b>	<b>Late fee at the time of admission</b>	<b>July 2026 to Dec 2026</b>	<b>January 2027 to June 2027</b>	<b>Fees</b>
		May 8 <sup>th</sup> 2026 to July 30 <sup>th</sup> 2026	Jan 1 <sup>st</sup> 2027 to 29 <sup>th</sup> 2027	<b>Nil</b>
		Aug 3 <sup>rd</sup> 2026 to Aug 11 <sup>th</sup> 2026	Feb 2 <sup>nd</sup> 2027 to Feb 11 <sup>th</sup> 2027	<b>Nil</b>
		Aug 12 <sup>th</sup> 2026 to Aug 20 <sup>th</sup> 2026	Feb 12 <sup>th</sup> 2027 to Feb 19 <sup>th</sup> 2027	<b>Rs.3000/-</b>
		Aug 21 <sup>st</sup> 2026 to Aug 31 <sup>st</sup> 2026	Feb 23 <sup>rd</sup> 2027 to Feb 26 <sup>th</sup> 2027	<b>Rs. 4000/-</b>
		Sep 1 <sup>st</sup> 2026 to Sep10 <sup>th</sup> 2026	Mar 2 <sup>nd</sup> 2027 to Mar 10 <sup>th</sup> 2027	<b>Rs. 6000/-</b>
		Sep 11 <sup>th</sup> 2026 to Sep 18 <sup>th</sup> 2026	Mar 11 <sup>th</sup> 2027 to Mar 19 <sup>th</sup> 2027	<b>Rs.9000/-</b>
		Within 15 days from the date of closing of admission. = <b>Rs. 10000/-</b>		
<b>10.</b>	<b>Review of Course of Reading</b>	The syllabus committee constituted by the worthy Vice-Chancellor will review the course of reading for the session.		
<b>11.</b>	<b>Conduct of Examination Evaluation &amp; Award of Certificate.</b>	To be decided with the approval of worthy Vice-Chancellor.		

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**SCHEME OF STUDY AND EXAMINATION**

	<b>SCHEME OF STUDY</b>		<b>SCHEME OF EXAMINATION</b>	
<b>Course Code</b>	<b>Name of Paper</b>	<b>Credits/Hrs. per week</b>	<b>Max. Marks</b>	<b>Examination Hrs.</b>
<b>BC051</b>	<b>Paper I Skin Care &amp; Make-up Practical (I)</b>	<b>8 Hrs.</b>	<b>100</b>	<b>4 Hrs.</b>
<b>BC052</b>	<b>Paper II Hair Care Practical (II)</b>	<b>8 Hrs.</b>	<b>100</b>	<b>4 Hrs.</b>
<b>BC053</b>	<b>Project / Report on the Visits</b>	<b>2 Hrs.</b>	<b>25</b>	
<b>BC054</b>	<b>Exhibit/Display</b>	<b>2 Hrs.</b>	<b>25</b>	
	<b>Total</b>		<b>250</b>	

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**PAPER – I**  
**PRACTICAL – I**  
**BC051: SKIN CARE AND MAKE UP**

**Time: 4 Hrs.**

**MAX Marks: 100**

**Instructions for the Paper Setters:**

The paper will be set on the spot.

<p><b>Course Objectives:</b></p> <ul style="list-style-type: none"><li>• Provide comprehensive knowledge of skincare, including advanced facial techniques, treatments, and skin analysis.</li><li>• Develop skills in makeup artistry, covering day and evening makeup applications.</li><li>• Enhance understanding of different skin and hair types along with suitable treatment methods.</li><li>• Promote high standards of hygiene, sanitation and safe handling of beauty equipment and products.</li><li>• Develop effective communication and client consultation skills for professional service delivery.</li></ul>
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**1. Personal Grooming:**

Care of yourself

**2. Common Equipment Required for Salon**

**3. Skin analysis**

With skin analyzer with LED

**4. Manicure**

Cream Manicure, Hot Oil Manicure, French Manicure

**5. Pedicure**

Cream Pedicure, Hot Oil Pedicure, French Pedicure

**6. Nail Art**

Sparkle Nail art, Water Nail art

**7. Facial: CTM**

Clean-up, Procedure of Facial and Treatments

**8. Make Up**

- Product knowledge
- Knowledge of tools
- Casual Make up
- Formal Make up
- Office Make up

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- Eye Lashes Applications
- Drapping of sarees and dupatta.
- Accessories Selections

**9. Beauty tips according to Skin types**

**10. Beauty Through Nutrition**

**11. Yoga**

Padam, Vajra, Shav, Hala, Bhujanga

**12. Aerobics**

**13. Sterilization and Sanitation**

<b>Course Outcomes:</b>
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After completion of this section, students will be able to:
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- |   |
|---|
| <ul style="list-style-type: none"><li>• Perform advanced skincare treatments and beauty therapies with confidence.</li><li>• Execute hair styling and basic chemical services efficiently.</li><li>• Apply makeup techniques for various occasions including fashion makeup.</li><li>• Analyse skin and treatments.</li><li>• Maintain professional hygiene and safety standards in a salon environment.</li><li>• Use advanced cosmetology tools and products effectively.</li><li>• Establish and manage their own beauty salon or work as a freelance cosmetologist.</li></ul> |
|---|

**Reference Books:**

1. Nordmann, L., Beauty Basics 1<sup>st</sup> Edition Level-I, Thomson Learning Publisher, 2004.
2. Piter, V., Professional Guide to Hair Dressing and Beauty Therapy, Thomson Learning Publisher, 2003.
3. Dave, U., Beauty Recipes, Navneet Publications (India) Ltd, 2008.
4. Milady, Practical Workbook for Milady Standard Cosmetology, Cengage Unlimited Publishers, 2016.
5. Handa, P., Herbal Beauty Care, Orient Publishers, 2005.
6. Dave, R., Make Up Album, Navneet Publications (India) Ltd, 2012.

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**PAPER–II**  
**PRACTICAL–II**  
**BC052: HAIR CARE**

**Time: 4 Hrs.**

**Max Marks: 100**

**Instructions for the Paper Setters:**

The paper will be set on the spot.

<b>Course Objectives:</b>
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| <ul style="list-style-type: none"><li>• Train students in advanced hair care practices including cutting, styling and chemical treatments.</li><li>• Develop practical skills in hair removal techniques such as waxing and threading for different skin types.</li><li>• Enhance understanding of different hair types along with suitable treatment methods.</li><li>• Promote high standards of hygiene, sanitation and safe handling of beauty equipment and products.</li><li>• Develop effective communication and client consultation skills for professional service delivery.</li></ul> |
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1. Unwanted Hair
  - Types of Bleach (Cream Bleach, Leather Bleach, Protein Bleach)
  - Full Body Bleach
  - Full Body Waxing
  - Threading
2. Hair Analysis
3. Hair Shampooing
4. Hair Conditioning
5. Scalp massage
6. Hair Spa Treatments
7. Hair Problems
  - Dandruff, Head Lice, Alopecia, Split ends, Hair fall
8. Hair Styling (5 styles 3 buns and 2 braids)
9. Hair Sectioning
10. Hair straightening
11. Hair Heena Application
12. Hair Colouring (Global, Root touch up and highlighting)

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**Course Outcomes:**

After completion of this section, students will be able to:

- Execute hair styling and basic chemical services efficiently.
- Perform waxing and threading services safely and professionally.
- Analyse hair conditions and recommend suitable treatments.
- Maintain professional hygiene and safety standards in a salon environment.
- Use advanced cosmetology tools and products effectively.
- Establish and manage their own beauty salon or work as a freelance cosmetologist.

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2. Piter,V., Professional Guide to Hair Dressing and Beauty Therapy, Thomson Learning Publisher, 2003.
3. Regan, P., The Hair Colour Book : A Practical Guide to the Theory of Colouring Hair. Create Space Independent Publishing, 2018.

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**BC053**  
**PROJECT**

**Max Marks: 25**

**Student will make Poster and File related to the syllabus.**

- Skin
- Hair
- Nail
- Mahanadi
- Makeup product
- Hairstyle etc.
- A hard copy of the report based on practical work should be submitted

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**BC054**  
**Exhibit/Display**

**Max Marks:25**

**Exhibit and Display of:**

- Mehandi
- Nail Art
- Hairstyle

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**PANEL OF EXAMINERS**

The panel of examiners recommended by the syllabus committee for the Final Examination of Six-Month Certificate Course in Beauty Culture at University Campus, Amritsar for the session 2026-27.

1. Ms. Simranjit Kaur, Assistant Professor  
R.R. Bawa D.A.V. College for Women, Batala  
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2. Mrs. Seema, Assistant Professor  
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3. Mrs. Deepika, Assistant Professor  
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4. Mrs. Mukti, Assistant Professor  
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